

**CHOBHAM RUGBY FOOTBALL CLUB – APPLICATION FOR FINANCIAL ASSISTANCE**

<b>Executive Summary</b>	
<p>Chobham Rugby Football Club was founded in 1967 and is a community rugby union club run by volunteers and based at Fowlers Wells in Chobham. The Club has more than 2,000 members with players in senior, junior, minis and girls rugby teams participating in an annual programme of fixtures. Historically it has undertaken community work for many years at local schools to provide children with the chance to experience rugby and develop their skills in the sport.</p> <p>The Club has applied for the sum of £8,000 towards helping children aged between 11 and 18 years old in four nominated state secondary schools - Bishop David Brown, Hoe Valley, Winston Churchill and Woking High - to experience the sport through the provision of specific training to the Physical Education (PE) teachers for the taking of coaching sessions. The Club notes that often PE teachers receive generalist training and may not have received the necessary additional training to take coaching sessions in rugby.</p> <p>The strong community benefit to the local children is noted, along with the Club's longstanding work to provide children with the experience of rugby in the past. Accordingly, it is proposed that the sum of £8,000 be awarded for the 2018/19 year only, with the Club recommended to seek funding for the work during future years from other funding streams such as the Rugby Football Union. As the funding would therefore be provided on a one-off basis, the award would be allocated from the Community Fund.</p>	

<b>Recommendations</b>	
Reasons for Decision	To enable children between 11 and 18 years old within the four identified secondary schools to receive a high quality of coaching in rugby.
Legal Authority	S19 (Misc. Provisions) Local Government Act 1976
The Executive is requested to:	<p><b>RESOLVE That</b></p> <ul style="list-style-type: none"> <li>(i) a grant of £8,800 be awarded on a one-off basis from the Community Fund; and</li> <li>(ii) the Club be recommended to investigate funding from other streams such as the Rugby Football Union in future years to continue the work taking place in the Borough.</li> </ul>
Conditions	<p><b>Accounts.</b> The Organisation must submit audited accounts for the year in which the grant is awarded, including an income and expenditure account and balance sheet. Please note that accounts for other years may also be required.</p> <p><b>Monitoring Information.</b> The Organisation must submit quarterly monitoring information as a measure of its achievements. Failure to provide details will jeopardise the award. E-mail requests will be sent to the applicant on a quarterly basis.</p> <p><b>Publicity.</b> Where possible, the Organisation is required to publicise the support received from Woking Borough Council, including on all</p>

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	<p>literature and leaflets produced.</p> <p><b>Payments.</b> Unless exceptional circumstances exist all invoices must be received quarterly with details of the costs incurred and monitoring information for the previous quarter.</p> <p><b>Payment Period.</b> Final quarter claims must be made by the second week in March. Unclaimed awards will not be available at a later date unless exceptional circumstances can be demonstrated to the Council before the end of the award year.</p> <p><b>Joint Working.</b> WBC expects the Organisation to engage positively on health and wellbeing multi-agency joint work affecting Woking. Groups which refuse may place their Council support at risk, e.g. grant, concessionary rent and other assistance.</p> <p><b>Venue Hire.</b> Woking Borough Council has a duty to ensure that publicly-owned venues and resources do not provide a platform for extremists and are not used to disseminate extremist views. This duty extends to organisations that work with the local authority so this includes recipients of any grants from Woking Borough Council. If you hire out your venue/s you should ensure you have good processes in place for record keeping and checking if they are an appropriate group to be making the hire arrangements. The following are some of what should be considered:</p> <ul style="list-style-type: none"> <li>• Basic details should be recorded to include speakers address, mobile phone number &amp; organisation details.</li> <li>• Has the identity of the speaker been confirmed &amp; is their organisation bona fide? Are they known to you?</li> <li>• Is the speaker from the area? Are they UK citizens or from overseas &amp; will they travel specifically for this event?</li> <li>• Consider checks on the internet to confirm the status of speaker to include website, YouTube or social media sites.</li> <li>• How many people are likely to attend (check previous or similar events either locally or online).</li> </ul>
Performance Indicators	<p><b>Users.</b> The Organisation to provide a breakdown of the users in the past quarter.</p> <p><b>Activities.</b> The Organisation to provide details of activities and events held during the last quarter.</p> <p><b>Publicity.</b> The Organisation to advise how the Council's support has been publicised over the last quarter.</p> <p><b>Statement of Use.</b> The Organisation to provide a statement stating the use to which the grant money has been put.</p>
Future Support	<p>The financial pressure on the Council's budgets is expected to continue in the coming years and accordingly the overall level of support available in future years may be reduced. The applicant is therefore to be advised that the award of funding for 2018/19 does not imply that a similar application in 2019/20 would be supported. In particular, it is emphasised that the Council is unlikely to be in a position to award any sums above the 2018/19 levels.</p> <p>In view of this, the applicant is to be advised to ensure that contingency plans for the Group's operations for 2019/20 have been drawn up in the event that the Council is unable to continue its support beyond April 2019. All applicants are strongly recommended to</p>

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pursue alternative sources of funding and are encouraged to approach Woking Borough Council's Community Support Team for advice and support.

**The Executive has authority to determine the above recommendations.**

### **Background Papers:**

2018/19 Application Form.

### **Reporting Person:**

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### **Portfolio Holder:**

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### **Shadow Portfolio Holder:**

Cllr Ian Eastwood  
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### **Date Published:**

6 December 2017

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<b>1.0 Summary of Application</b>	
1.1 Status and Aims	Chobham Rugby Football Club aims to give an opportunity and fully develop the talent within the local community. It states that rugby is well known for having strong core values which helps produce well rounded young people who are more likely to stay in the area if they have a strong association with a Club.
1.2 Employees	2, comprising Academy Manager and a Community Coach. In addition, part-time members of staff work in the bar and the kitchen.
1.3 Volunteers	200, who are mainly parents undertaking duties such as coaching, first aid and administration.
1.4 Clients/Users	The Group's Members are also its users.
1.5 Members	<p>2,000, comprising:</p> <ul style="list-style-type: none"> <li>1,200 male</li> <li>800 female</li> <li>20 disabled</li> <li>50 ethnic minority</li> <li>1,100 resident in Woking</li> <li>120 aged 0-5</li> <li>260 aged 5-10</li> <li>220 aged 11-18</li> <li>1,400 aged 19-65</li> <li>70 aged 65+</li> </ul> <p><u>Fees for 2017/18:</u></p> <ul style="list-style-type: none"> <li>○ Youth - £200 (£100 concession)</li> <li>○ Senior - £300 (£150 concession)</li> <li>○ Touch Rugby - £105</li> <li>○ Social - £60</li> </ul>
1.6 Sum Requested	£8,000 (Revenue)
1.7 Project	<p>Chobham Rugby states that it has had an active Community outreach programme since 1991, which is a not for profit activity subsidised by the general club to increase the levels of participation in rugby. These activities begin with its Little Cannons group offering rugby to pre-school children. PE Lessons and After Schools Clubs are provided to many local infants and primary schools all of which have contributed to over 450 children playing at the club, taking membership to its highest ever level.</p> <p>The Club intends to run a project specifically around rugby in state secondary schools. Whilst secondary schools offer rugby, it is often seen as a minority activity and delivery is much dependent on the</p>

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	experience and motivation of PE teachers who often have generalist training. Rugby is a technical game and as a contact sport may be viewed as too challenging unless the teacher is entirely confident and competent. The Club's approach is to teach the teacher rather than teach the children, aiming to give a longer term benefit to the sport in schools.
1.8 Cost breakdown:	The Club intends to deliver courses to four Woking Borough state schools: Winston Churchill, Woking High, Hoe Valley and Bishop David Brown, at a cost of £2,000 per school.
1.9 Community Benefit	The Group highlights that there is a national issue in junior rugby (11-18 years old). The quality and regularity of coaching received by independent school children is stated by the Club to be far higher than that offered by the state sector, which can lead to fewer state school children participating in the sport. Therefore the Club would like to assist children from state schools to have a greater amount of coaching support in the early teenage years which could help them to compete on an even footing, whilst also enabling children to experience the sport who might not otherwise be able to.

<b>2.0 Financial Background</b>	
2.1 Budget	At the time of the application, the Group held £30,000 in the bank. No budget has been provided for the 2018/19 financial year.
2.2 Accounts	The Group has submitted accounts for 2016/17 which show an income of £196,685 (£151,344 in 2015/16) against expenditure of £196,455 (£90,466 in 2015/16), resulting in a surplus of £230 (a surplus of £60,878 in 2015/16). The capital and reserves were stated to be £123,217 at the end of the 2016/17 year.
2.3 Support over the past five years	New application.

<b>3.0 Assessment of Application</b>		
3.1 Key Information	<ul style="list-style-type: none"> <li>○ Constitution</li> <li>○ Registered Charity</li> <li>○ VAT Registered</li> <li>○ Equal Opportunities Policy</li> <li>○ Safeguarding Policy</li> <li>○ Reserves Policy</li> <li>○ Quality Mark</li> <li>○ Other funding sources pursued</li> <li>○ Other support by the Council</li> <li>○ Fundraising</li> <li>○ Two quotes</li> </ul>	<ul style="list-style-type: none"> <li>Yes</li> <li>Yes</li> <li>Yes</li> <li>Yes</li> <li>Yes</li> <li>No</li> <li>Yes</li> <li>No</li> <li>No</li> <li>Yes</li> <li>N/A</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Regular monitoring provided previously</li> </ul>	<p>N/A</p>
<p>3.2 Consultee Comments</p>	<p><u>Officer Comment</u></p> <p>It is without doubt that Chobham Rugby Club play a key local role in providing the opportunities for Woking residents to play rugby at all levels. They have a thriving community programme offering entry level opportunities and are very supportive of the Surrey Youth Games, whilst also offering the opportunity to progress into youth and senior teams. It is a well organised and run club which continually seeks how it can engage young people into physical activity for the long-term benefit of their health and wellbeing.</p> <p>I would be supportive therefore of their funding request so that it enables them to go into local schools, although I do consider it should just be for initial start-up funding, so that they can seek alternative funding sources.</p>	
<p>3.3 Assessment</p>	<p>Chobham Rugby Football Club has a thriving membership of 2,000 and manages senior and youth teams as well as offering touch rugby.</p> <p>The Club has operated a community programme for many years which has benefitted children through the experience of playing rugby with their peers, particularly activities to offer rugby to pre-school children along with the provision of Physical Education lessons and After School Clubs.</p> <p>The Club has applied for the sum of £8,000 towards helping children in four nominated state secondary schools to experience the sport through the provision of specific training to the PE teachers for the taking of coaching sessions.</p> <p>The schools currently under consideration are Bishop David Brown, Hoe Valley, Winston Churchill and Woking High at a cost of £2,000 per school. Through this work it hopes to encourage those children who may never have had the chance to play rugby whilst improving the skills of those who have received some experience of the game.</p> <p>In particular, the Club is focusing on those children between the ages of 11 and 18 years old. By developing the skills of these children they are more likely to join a rugby club, build their team working skills and enjoy the sport within the Borough.</p> <p>The Club indicates that a measure of success would be five new rugby players per school at year 7 (20 in all) and three new rugby players per year at older age groups. A player retention rate of 80% would be expected during the progression from junior to senior rugby.</p> <p>The Club undertakes fundraising, for example an annual community Fireworks night event is operated which last season raised around £6,000 for club funds.</p> <p>The strong community benefit to the local children is noted, along with the Club's longstanding work to provide children with the experience of rugby in the past. According, it is proposed that the sum of £8,000 be awarded for the 2018/19 year only, with the Club recommended to seek funding for the work during future years from organisations such as the Rugby Football Union. As the funding would therefore be provided on a one-off basis, the award would be allocated from the Community Fund.</p>	

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